



LAKE VICTORIA SOUTH WATER SERVICES BOARD
P. O. BOX 3325- 40100, KISUMU - TEL: 057- 2025128/0202157233/ 0716525251 Email:
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EMPLOYMENT OPPORTUNITIES

Lake Victoria South Water Services Board was established on 12th March 2004 vide gazette notice No.1714 under the Water Act 2002 as a State Corporation. It is responsible for the provision of efficient and economical Water and Sanitation Services in Kisumu, Kericho, Bomet, Kisii, Nyamira, Migori, Homa Bay, Siaya and some parts of Nandi and Narok Counties.

The Board intends to recruit a self-driven, result oriented and qualified individual to fill the following vacant post:

REF: HR. 1/12/2018 - ACCOUNTANT

Duties and Responsibilities

The Accountant is responsible for the following:-

- (a) Implementing financial controls, processes and procedures
- (b) Preparation of accounts and expenditure reports
- (c) Preparation and maintenance of books of accounts
- (d) Processing of payments
- (e) Monitoring of revenue collection and reporting thereof
- (f) Preparation of monthly bank reconciliation reports
- (g) Assist in preparing and implementing budgets.
- (h) Keep record of daily financial transactions and adhere to accounting standards and statutory requirements.

Requirements for appointment

For appointment to this position the successful candidate must:-

- (a) Have a Bachelor of Commerce (Accounting or Finance Option) from a recognized University
- (b) Have a CPA III
- (c) Be a member of ICPAK
- (d) Have at least 6 years experience in finance management preferably in a public institution.
- (e) Have experience in use of ERP system or any other accounting system
- (f) Have knowledge of preparing final accounts according to the PFM Act.
- (g) Meet the requirements of Chapter Six of the Constitution on integrity and leadership. Please attach

copies of compliance certificates from KRA, EACC and HELB and a certificate of good conduct from the CID.

If you meet the requirements for the above post, please send your application attaching a detailed CV, copies of academic/professional certificates and testimonials stating your current position, remuneration and telephone contact by **4th January 2019** indicating “ **Ref; No. of the job** ” on the envelop to the;-

**Chief Executive officer,
Lake Victoria South Water Services Board,
Lavictors House Off-Ring Road Milimani,
P. O. Box 3325-40100,
KISUMU.**

LVSWSB is an equal opportunity employer: Persons with disability, women and minority groups are encouraged to apply. We are committed to the eradication of all forms of corruption in the Board.